

TTC Collaboration Uploading Options

One of the collaboration components of this activity is to upload students' work to the Internet. Depending on the tool you use for this, others will be able to not only view, but comment on student work.

Prior to having students publish any written work or illustrations, you will want to decide how you are going to share their work. This will determine the resources needed and the steps your students will need to follow. Below you will find a number of resources to help you get this done. Remember, if you would like other classes to comment on your students' work, be thinking about that when you select your tool.

General

Prior to uploading any student work, make sure that you have the appropriate Media Release paperwork/documents for each student. You can check with your school's office or computer resource teacher to learn more about what your school and/or district require. Remember, we want to keep all students safe and respect their privacy.

Student Work

Making a decision as to how your students will get their work ready for the Internet is important. Below you will find a few different options.

Digital to Internet: Most of your students will probably be creating their work in a digital format. Make sure you know what file type(s) they need to use for saving their work for proper uploading. (This is determined by how you are going to be uploading – see more information below.) The software you have available will determine how your students create their stories and illustrations. Here are a couple of options:

1. Students can use a word processing program to create the written portion of their project activity (Word, Pages, Google Docs). They would then use an illustration program (Pixie, Kidpix, Google Draw) to create the illustration. Following software directions, export the illustration as an image file and insert that file in the word processed document. Depending on the software and options you have available, you can export the final document as a PDF for uploading.
2. Use the same process as above, but use presentation software (PowerPoint, Keynote, Google Presentation) to create the story.
3. Students publish their written work straight to a web page (Google Site, Wiki). Or they can do this by copying and pasting. You can either use the paper to Internet or digital to Internet directions for the illustration.

Paper to Internet: If student work is in paper format, you have two choices:

1. Scan the documents and save them as either a PDF or image and upload.
2. Take a photograph of each document. (Doing this outdoors in the sun will get you the best results.) Use a photo editing program to crop the photo as needed and then save the image file.

Publishing Online

Once your students' work is ready to be published to the Internet, you have many options. Below are several tools that you can use for publishing.

Web Site: If you have a classroom or school web site, you can upload your students' work to the site. Be sure to visit with your school/district webmaster if necessary. They can help you understand any particular requirements for your documents including size and file type. *If you use this option, please create one page that houses the links to all your students' sites. You will then email me the URL of the one page that houses all links at: ttc.collaboration@gmail.com. The link that you send me will be added to the Showcase page, along with your name, your school's name, and your location.*

Blog: Your school or district may have a blog feature either within their web site, or available to you as an individual teacher. Visit with your school/district webmaster to learn more about this possible option. They can also make sure that you understand any particular requirements for your documents including size and file type. You may also choose to sign up for a free blog service such as:

Blogger: <https://www.blogger.com/start>

Edublogs: <http://edublogs.org>

21classes: <http://www.21classes.com>

If you use this option, please create one page that houses the links to all your students' blogs. You will then email me the URL of the one page that houses all links at: ttc.collaboration@gmail.com. The link that you send me will be added to the Showcase page, along with your name, your school's name, and your location.

Wiki: Your school or district may already have access to a wiki. Visit with your school/district IT department or computer resource teacher to learn more. You will also want to make sure that you understand any particular requirements for your documents including size and file type. You may also choose to sign up for a free wiki service such as:

Wikispaces for Teachers: <http://www.wikispaces.com/content/teacher>

PBWorks: <https://plans.pbworks.com/academic>

If you use this option, please create one page that houses the links to all your students' wikis. You will then email me the URL of the one page that houses all links at: ttc.collaboration@gmail.com. The link that you send me will be added to the Showcase page, along with your name, your school's name, and your location.

Smilebox: Prior to creating a standard account or doing any uploading, you will want to visit this URL and set up the "Teacher's Toolbox" account that will provide you with a free upgrade: <http://media.smilebox.com/tt/teachersToolboxHome.html> Be sure to allow for 5-7 days for receiving your Toolbox confirmation. Due to the fact Smilebox is an image-based service, you will want to have all student work in an image file format. *Email me the URL of the page that houses your students' work at: ttc.collaboration@gmail.com. The link that you send me will be added to the Showcase page, along with your name, your school's name, and your location.*

SlideShare: Visit <http://www.slideshare.net/> to set up your free account. SlideShare supports PowerPoint, OpenOffice and Keynote presentations. It also supports common document formats such as Microsoft Word, Excel, OpenOffice, PDF files, and text files. You may also want to visit the SlideShare FAQ page to get some help with your first upload:

<http://www.slideshare.net/faqs>

Once your documents are uploaded you will be provided with a link to embed and/or share with others. Email me the link at: ttc.collaboration@gmail.com. The link that you send me will be added to the Showcase page, along with your name, your school's name, and your location.

VoiceThread: This site offers a basic and free account. You can also pay a low, one-time fee for a few upgrades. Visit <http://voicethread.com/#home> to learn more. From this same page you can download a "Getting Started in the Classroom," a PDF guide to using Voice Thread:

http://voicethread.com/media/misc/getting_started_in_the_classroom.pdf

Once you have created your VoiceThread you will be provided with an embed code. Email me the link at: ttc.collaboration@gmail.com. The link that you send me will be added to the Showcase page, along with your name, your school's name, and your location.

Other Tools: Feel free to utilize another tool for uploading your student work to the Internet. A couple of other options include Haiku Deck <http://www.haikudeck.com/> and Narrable <https://narrable.com/>. If possible, please share information regarding the tool you use in our Edmodo group.

Technical Help: Be sure to visit the Help/Community/Blog pages within the sites listed above. They often house great resources for first-time users. You can also visit our Edmodo group to post your question.